



Erasmus+

ERASMUS INTERNSHIP PLACEMENT

EMPLOYER INFORMATION	
Organization/ Institution/ Enterprise/ University	University of Economics in Bratislava (Slovakia) (EUBA)
Website	https://euba.sk/en/medzinarodne-vztahy/erasmus-internship-traineeship-offer/all-the-important-information

CONTACT DETAILS	
Contact people for this placement	International Relation Office
E-mail addresses	internship@euba.sk

PLACEMENT INFORMATION	
Function of the Department	International Relations trainee
Description of activities	Correspondence with international students and partner universities Assist in planning, organizing, and coordinating events for international students (Welcome Week, Study Abroad Fair) Create appealing digital content for EUBA's various social media platforms (YouTube, Instagram, Facebook, etc.) and manage the accounts Support other internal communication tasks as needed General administrative tasks
Location	Bratislava, Slovakia
Duration	4 to 6 months
Working hours per week:	30 hours per week
Start Date:	Beginning of the semester of each academic year
Accommodation:	Possibility of accommodation in student dormitories
Application Procedure:	Send CV and letter of motivation (both in English) to internship@euba.sk .

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and other skills	<p>Registered university students who are eligible for the Erasmus+ grant for traineeships for the entire internship period</p> <p>Excellent oral and written English skills (minimum CEFR Level B2)</p> <p>Excellent computer skills and prior social media experience are necessary</p> <p>Good interpersonal skills and ability to work in a team</p> <p>Strong attention to details</p> <p>**International experience is an advantage</p>
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