

TEXTO PARA PROPONER MOVILIDAD DE DOCENCIA

Dear Colleague,

I am hoping to be accepted to carry out Erasmus Staff Mobility for Teaching Assignment at your University. My area of academic expertise is **Ponga su área de conocimiento**. I have attached an updated CV with detailed information.

Ideally, I would like to visit your institution at either of the following times of year:

Ponga dos posibles fechas para la estancia.

However, if neither of these dates is suitable, I can try to come at dates more convenient for you.

I understand how busy you and your colleagues are and would try not to upset your schedule too much.

If you cannot accept my proposal, please let me know, so that I can write to another institution.

Kind regards, **XXX**

TEXTO PARA PROPONER MOVILIDAD DE DOCENCIA COMBINADA CON ACTIVIDADES DE FORMACIÓN

Dear Colleague,

I am hoping to be accepted to carry out Erasmus Staff Mobility for Teaching Assignment combined with training activities at your University. If accepted, I would be required to give a minimum of 4 hours of class, which would be complemented with training activities, for example meetings with counterparts, job-shadowing, class observations, meetings with students, or any other activity proposed by your office or coordinator.

My area of academic expertise is **Ponga su área de conocimiento**. I have attached an updated CV with detailed information.

Ideally, I would like to visit your institution at either of the following times of year:

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