

Dear Colleague,

I hope this email finds you well.

My name is (indicar), and I am a staff member at the University of Huelva, where I work as (profesor / departamento/servicio).

I am contacting you regarding the current Erasmus+ mobility call published by my home institution. I am interested in applying for a teaching/training mobility at your university.

For this purpose, I would kindly ask if you could provide me with a letter of acceptance confirming your willingness to host me during this mobility period.

At this stage, the call has not yet been resolved, so exact dates cannot be specified. However, should the mobility be granted, the dates will be arranged flexibly in coordination with your institution, according to mutual availability.

I would be happy to provide any additional information you may require (proposed activities, tentative schedule, CV, etc.).

Thank you very much in advance for your time and consideration.

Kind regards,

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